

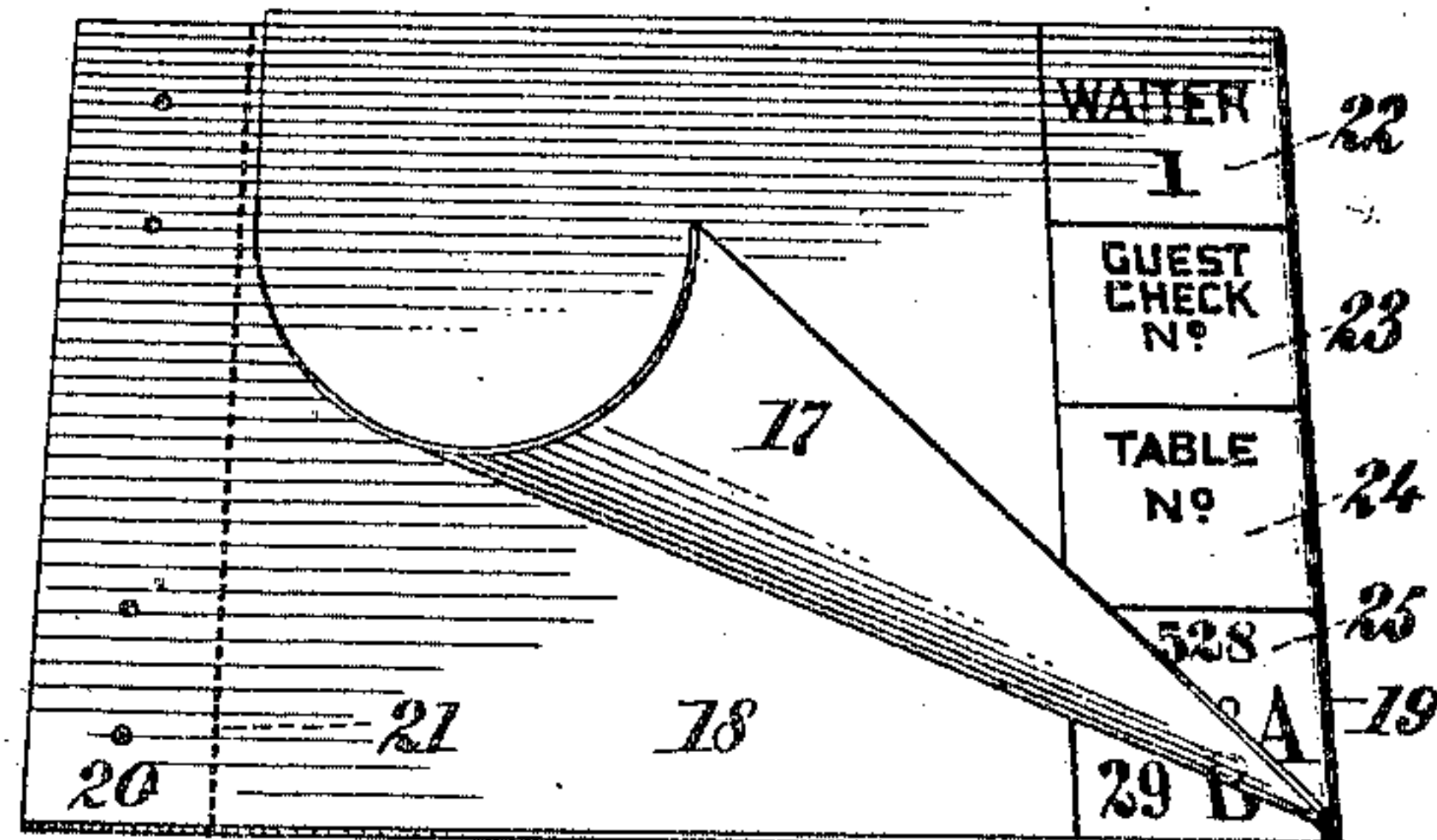
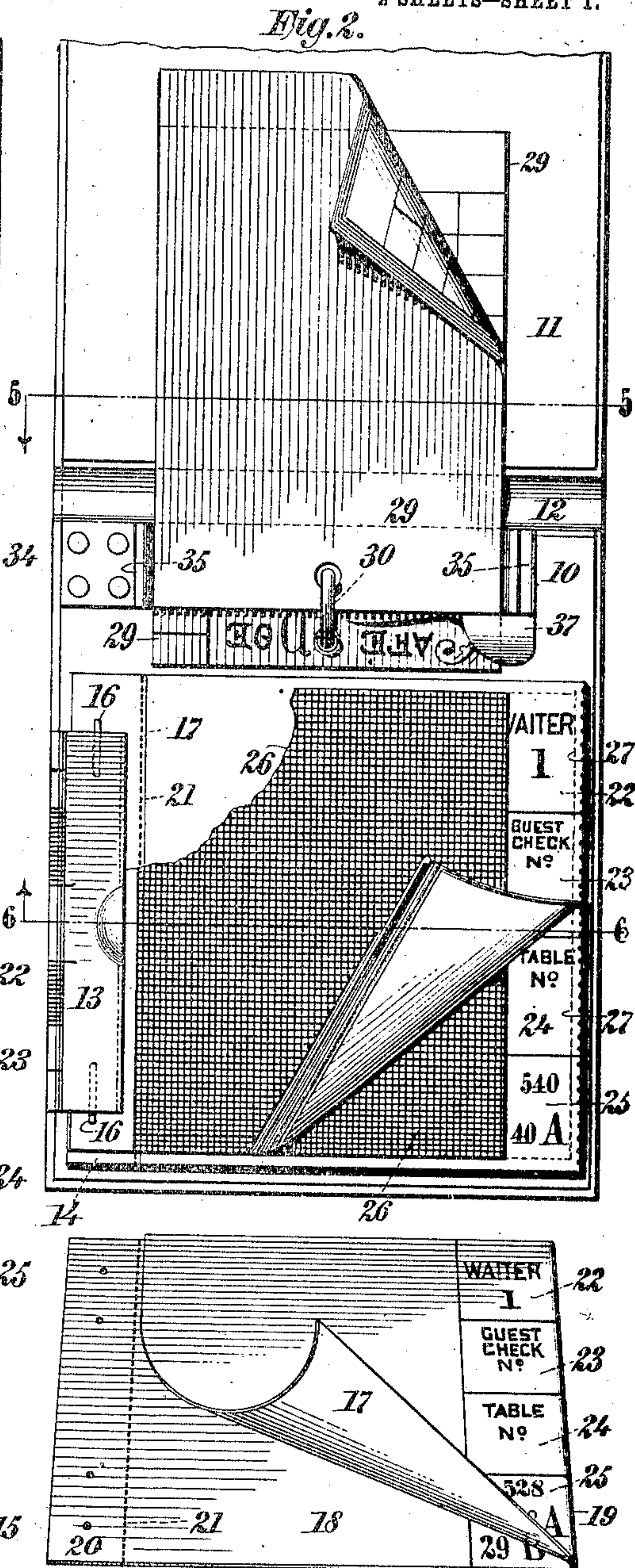
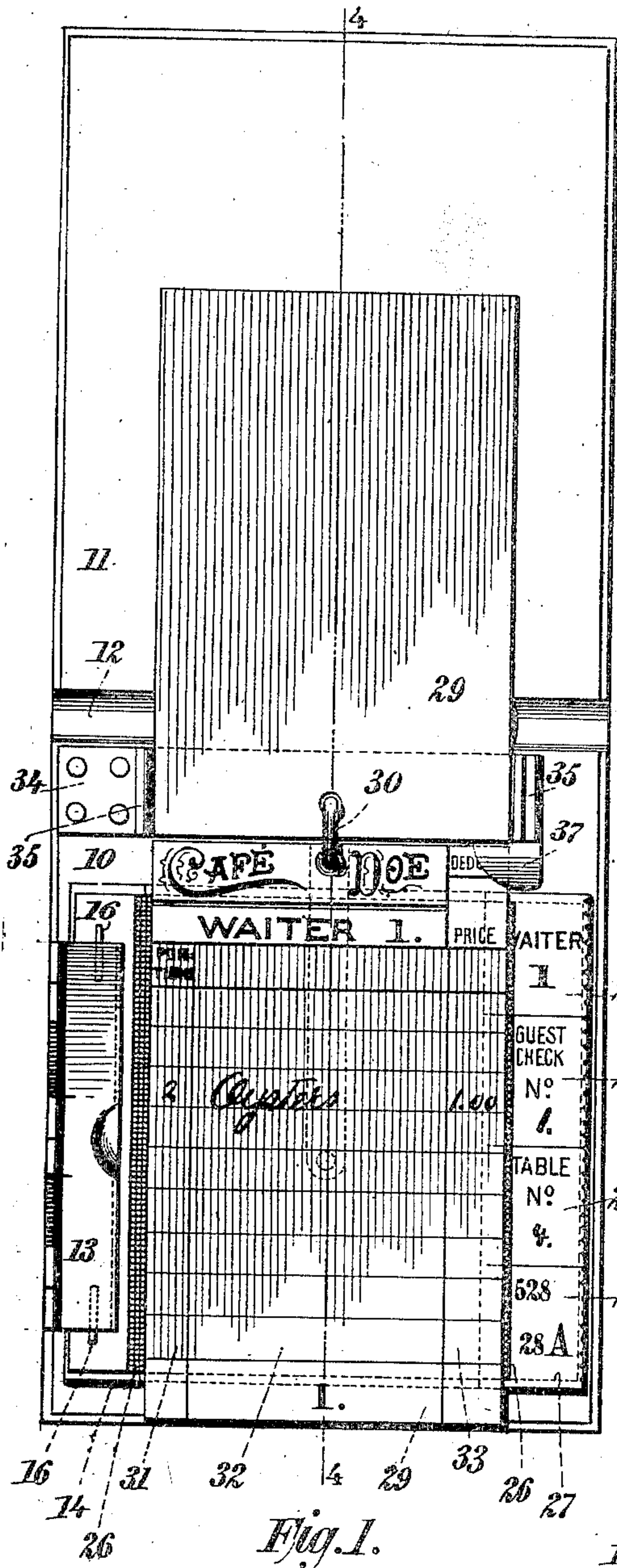
No. 756,308.

PATENTED APR. 5, 1904.

L. G. WHITNEY.
MANIFOLDING SALES BOOK.
APPLICATION FILED AUG. 11, 1903.

NO MODEL.

2 SHEETS—SHEET 1.



WITNESSES:

Gustav Dietrich

Edwin H. Dietrich

Fig. 3.

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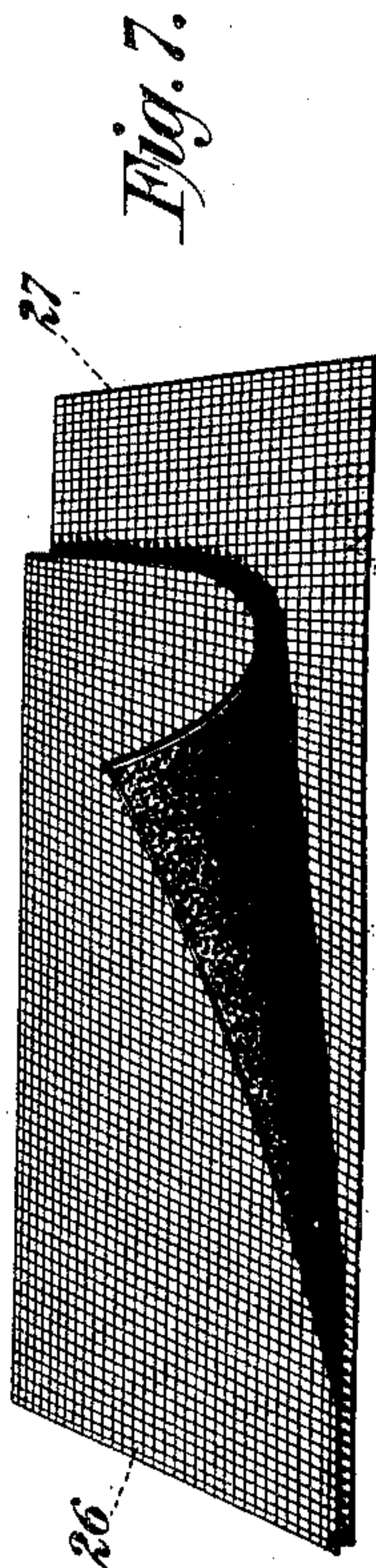
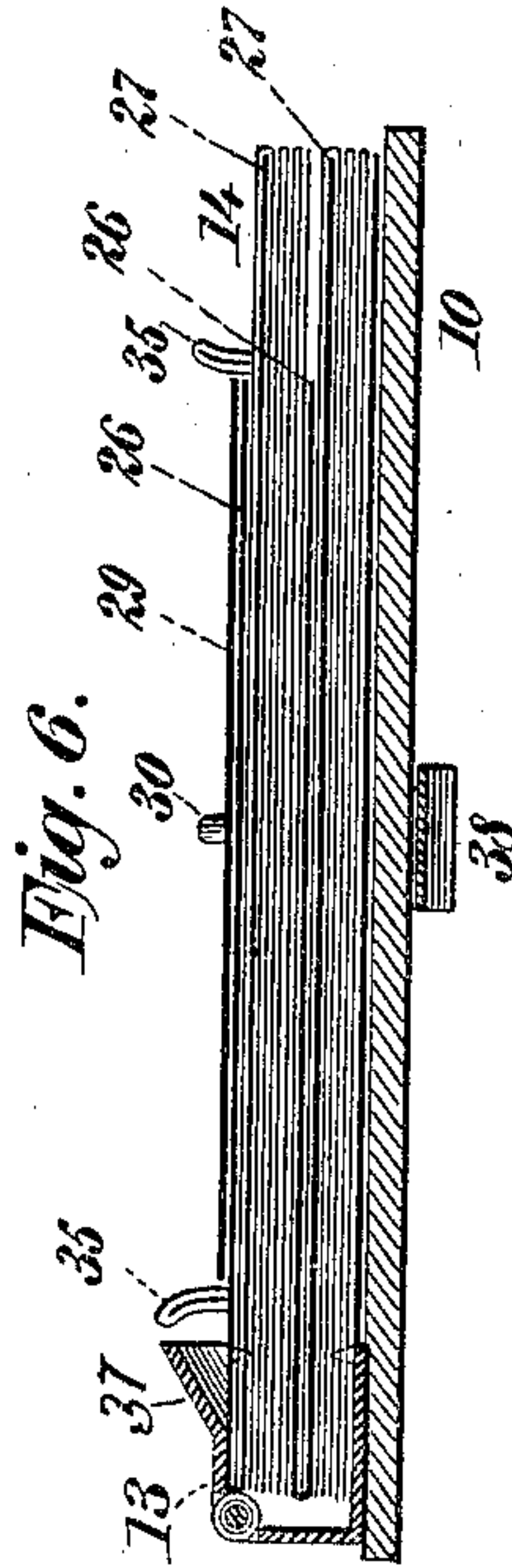
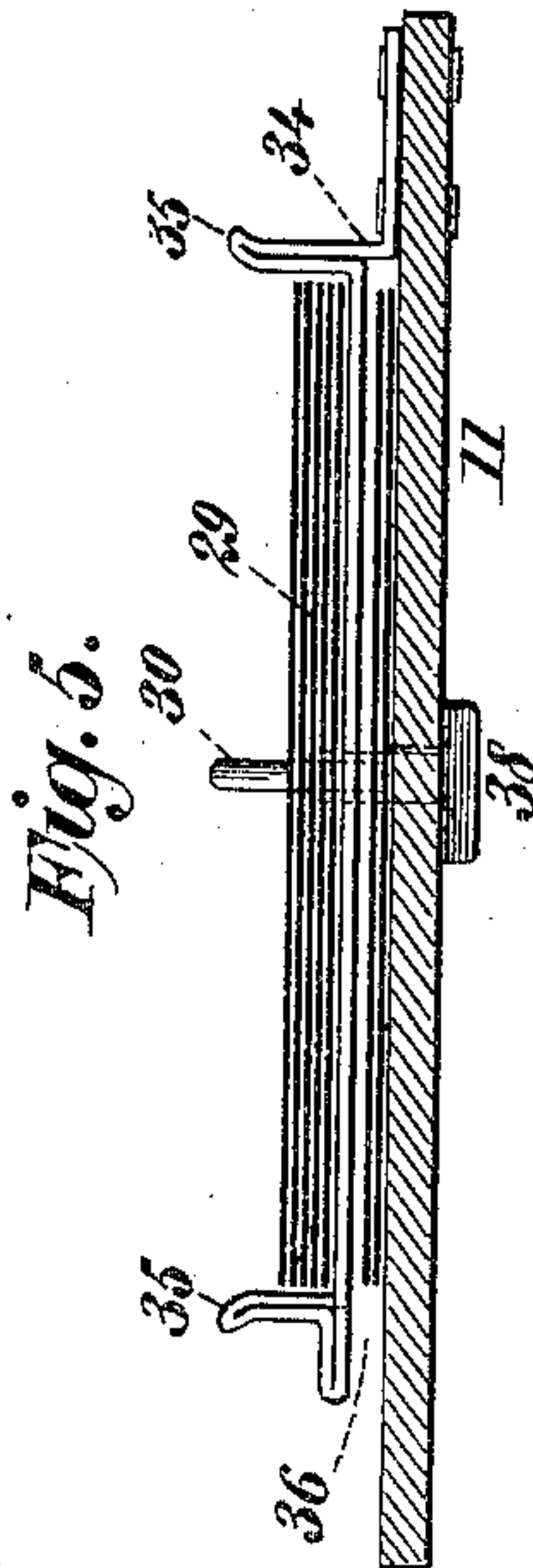
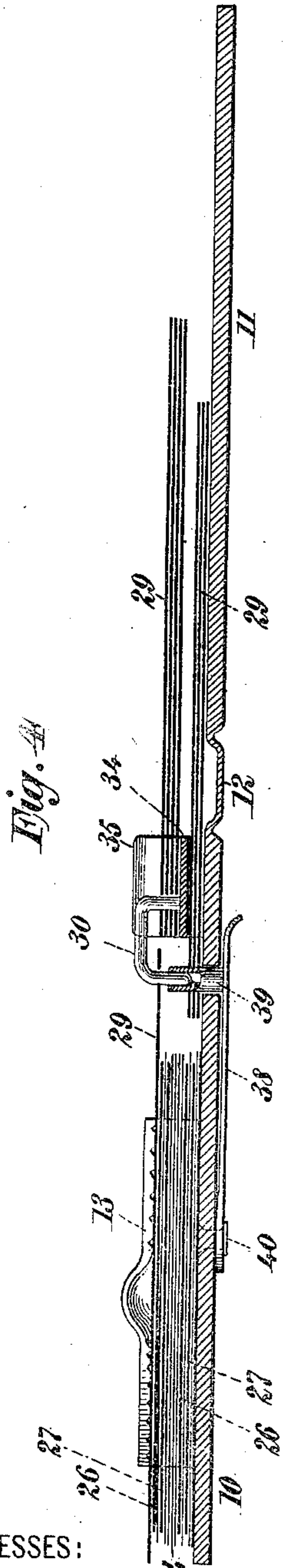
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2 SHEETS—SHEET 2.



WITNESSES:
Gustave Dietrich.
Edwin H. Dietrich.

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UNITED STATES PATENT OFFICE.

LINWOOD G. WHITNEY, OF NEW YORK, N. Y.

MANIFOLDING SALES-BOOK.

SPECIFICATION forming part of Letters Patent No. 756,308, dated April 5, 1904.

Application filed August 11, 1903. Serial No. 169,092. (No model.)

To all whom it may concern:

Be it known that I, LINWOOD G. WHITNEY, a citizen of the United States, and a resident of New York, in the county of New York and State of New York, have invented certain new and useful Improvements in Manifolding Sales-Books, of which the following is a specification.

The invention relates to improvements in manifold check-books; and it consists in the novel features hereinafter described, and particularly pointed out in the claims.

The object of the invention is to produce a novel check-system book capable of convenient and efficient use and adapted in the preferred form of the book to give two duplicate checks for each transaction recorded upon the original check.

In its preferred form the book of my invention comprises a pad of checks to be used as duplicates and a pad of original checks, with convenient means for holding and manipulating the two sets of checks, the said checks being numbered and spaced, as hereinafter more fully described.

The invention will be fully understood from the detailed description hereinafter presented, reference being had to the accompanying drawings, in which—

Figure 1 is a top view of an open check-book embodying the features of my invention, one of the original checks being shown as having been turned upon the pad of duplicate checks, so that the writing upon the said original check may be transferred by carbon-sheets to the duplicate checks. Fig. 2 is a like view of same, partly broken away, the original check numbered "1" in Fig. 1 being in Fig. 2 shown as having been turned under the pad of original checks. Fig. 3 is a detached perspective view of one leaf of the pad of duplicate checks—that is, two checks of the same character produced from the one original, one of these two checks being a duplicate and the other a triplicate—the leaves for the duplicate checks being folded inwardly or doubled, as shown in Fig. 3. Fig. 4 is a longitudinal section through the open check-book on the dotted line 4 4 of Fig. 1. Fig. 5 is a trans-

verse section through one portion of the open book on the dotted line 5 5 of Fig. 2. Fig. 6 is a transverse section through a portion of the book on the dotted line 6 6 of Fig. 2, and Fig. 7 is a detached perspective view of the carbon-sheets.

In the drawings, 10 11 denote the usual book-covers connected by a flexible binder 12 of usual character. Upon one edge of the cover 10 is secured a spring-clip 13 for holding the pad 14 of duplicate checks upon said cover 10. The pad 14 of duplicate checks is composed of any suitable number of leaves 15, bound together at one edge by fasteners 16, and each leaf being of the form illustrated in Fig. 3, said leaf 15 being formed of two parts 17 18 in one continuous strip of paper folded on the line 19, which is a perforated line enabling the part or duplicate check 17 to be detached from the part or triplicate check 18, said parts 17 18 each constituting a check. The part 18 at its inner edge extends beyond the check 17, thereby forming a stub 20 to be engaged by the fasteners 16 in making up the pad 14. The leaf 15 adjacent to the portion 20 is perforated along the line 21 for enabling the convenient detachment of the check 18. The checks 17 18 will preferably be simply plain sheets of paper having preferably along one edge a series of ruled spaces, in the upper one of which, as shown in Fig. 3, will be permanently printed the word "Waiter," and in this space, (numbered "22,") below the word "Waiter," will be applied a character, such as a number, for illustration "1," to denote the waiter possessing the book. Below the space 22 will preferably be arranged in a space 23 the words "Guest-check No.," with a blank following the same to receive the number of the original or guest check used in connection with the checks 17 18. Below the space 23 is printed in the space 24 "Table No.," with a blank space following the same to receive the number of the table at which the waiter possessing the book is located, and below the space 24 is provided a space 25, on which will be printed a number, such as "528," and also a number, such as "28," this space 25 also containing a letter, in the present instance "A." The number "528" denotes the number of the check in the series of checks

printed and supplied to the dining-room, while the number "28" denotes that the check bearing it is the twenty-eighth check in the pad supplied to the waiter. The checks 17 18 are correspondingly spaced and provided with the words and characters above indicated, with the exception that the space 25 of the check 18 instead of bearing the letter "A" will bear the letter "B," and instead of bearing the check-number "28" will bear the check-number "29," and instead of bearing the number "528" will bear the next higher number, the "A" and "B" simply denoting that in the hands of the auditor checks 17 and 18 belong together in series. The number "528" on check 17 denotes the serial number of the check in the series printed. The numbers "28" and "29" on the checks 17 18 are serial check-numbers in the pad supplied to the waiter, and by reason of their following in consecutive order it will be possible to use the check-book for giving out either duplicate checks or single checks. The pad 14, in addition to comprising the leaves 15, also comprise two carbon-sheets 26 27, secured by the fasteners 16 at the edge of the pad, the color side of the carbon-sheets 26 27 facing downwardly and the outer edge of the sheet 26 extending outwardly to the line of spaces 22, 23, 24, and 25, while the carbon-sheet 27 extends outwardly to the perforated line 19 at the extreme outer edge of the check 18. When the pad 14, containing, for instance, fifty of the leaves 15, is employed, two carbon-sheets 26 27 should be provided at the top of the pad, and in about the middle of the pad two similar carbon-sheets should be bound in between the leaves 15, because by the time the pad is half consumed the two top carbon-sheets 26 27 will have served their usefulness and the intermediate carbon-sheets will be required for making the necessary duplicates in using up the entire pad 14. After an entire pad 14 has been consumed the stub of same will be removed from the clip 13 and a fresh pad inserted beneath said clip. The pad 14 thus comprises simply a series of the folded leaves 15 and one or more sets of carbon-sheets 26 27, and the checks 17 18, afforded by the pad 14, will be delivered by the waiter to the departments requiring them in the dining-room service—such, for instance, as one check 17 being delivered to and retained by the operator at the dumb-waiter, while the check 18 will be forwarded to and held by the person in charge of the kitchen.

The checks 17 18 are used in the book of my invention in connection with original checks 29, a pad of which will be secured between the covers 10 11 in position to be returned one after another downwardly upon the pad 14, as represented in Fig. 1, in which one of the checks 29 is shown as having been applied upon the pad 14 and written upon. The original checks are perforated at one end,

so that they may be strung upon the wire holder or curved pivot 30, and upon the front face of these checks 29 are ruled the series of spaces 31, 32, and 33, respectively, the spaces 31 to be filled out by the waiter in denoting the number of portions of any article that may be ordered, while the spaces 32 are to have written in them the character of the goods ordered, and in the spaces 33 will be written the prices of the articles designated in the spaces 32, and the total of the amounts given in the spaces 33 will be the amount to be collected from the guest. The pad of original checks extend upon the cover 11 when the book is opened, and the pad 14 of checks 17 18 is wholly upon the cover 10.

For the purpose of detachably securing and conveniently manipulating the checks 29 I provide the wire hook 30, upon which the checks 29 may be strung, and also a frame 34, of sheet metal, fastened at one end to the book-cover and having vertical lips 35 35, between which the pad of loose checks 29 may be housed while held at the end by the wire holder 30. The main body of the frame 34 is elevated above the cover, to which it is secured, as shown in Fig. 5, so as to form a space 36 between its lower surface and the adjacent surface of said cover, and this space I utilize for temporarily receiving some of the checks 29 when occasion so requires, as hereinafter explained. The lips 35 of the frame 34 center and aid in maintaining the pad of checks 29 in proper condition, and when it is desired to use one of the checks 29 the book is opened and the then top check 29 (which when the book is closed is at the bottom of the pad of checks 29) is turned over upon the pad 14, as shown in Fig. 1, and if occasion should require the waiter to retain this check, which, being the first check of the series, will bear the number "1" at the lower edge, while he is using, for instance, the second or third checks 29 of the pad for other guests, he will turn the check 29, shown as upon the pad 14 in Fig. 1, under the frame 34 and into the space 36, this being accomplished by taking hold of the lower end of the check and swiveling it on the holder 30 below the frame 34, this frame 34 being preferably formed with an upwardly-turned lip 37 at its right-hand end to aid in guiding the check 29 below said frame 34. In Fig. 1 I show the first check 29 as having been turned upon the pad 14 and used, and in Fig. 2 I illustrate the same check 29 as having been turned under the frame 34. The checks 29 will bear the word "Waiter" and his number or other designation—as, for illustration, the numeral "1"—as indicated at the top of the check in Fig. 1, and the checks 29 will also be serially numbered, the first check to be used, this being at the bottom of the pad, bearing the number "1."

The holder 30 comprises a rigid piece of wire bent into hook form and secured at one

end to the frame 34, as more clearly illustrated in Fig. 4, the end of this holder 30 facing the pad 14 being elevated above the adjacent surfaces of the cover 10. The holder 30 is employed in connection with a leaf-spring 38 and tube 39, the spring 38 being riveted, as at 40, to the back cover and the tube 39 being carried by the spring and projected through an aperture in said cover, said tube normally extending upwardly upon the receiving end of the holder 30 and its purpose being to prevent the accidental detachment of the checks 29 from said holder. When the checks 29 are to be applied to the holder 30, the attendant will pull downward on the free end of the spring 38, so as to withdraw the tube 39 downwardly, and he will then introduce the checks 29 upon the holder 30, after which the spring 38 will be released and the tube 39 thereby restored to its position (shown in Fig. 4) to lock the checks 29 upon the holder 30. The tube 39 constitutes, in effect, a part of the holder 30, which is thus made sectional and extends from the cover 10 to the frame 34, the construction being such that the holder may be readily opened and closed for the reception and retention of the checks and that the said checks may have a hinged movement on said holder, as well as a swiveling movement, when it is desired to insert said checks below the frame 34 or withdraw said checks from below said frame. When the checks 29 are turned upon the pad 14 and used and then swiveled to position below the frame 34, they are held upon the said tube 39, as illustrated in Fig. 4, while the checks 29, constituting the general pad, is at the base end of the main body of the holder 30.

The book in its preferred form thus comprises the covers 10 11, the pad 14 of leaves 15 furnishing the waiter-checks and the series of checks 29, adapted to be turned downwardly upon the pad 14 when desired and when desired inserted below the frame 34, by which the checks 29 are held. The checks 29 are strung upon the holder 30 and loosely held at one end thereby, and these checks will have written upon them the orders given by guests, these orders being transferred by the carbon-sheets 26 27 to the checks 17 18. The checks 17 18 will be delivered to the departments requiring them and the checks 29 will be delivered by the waiter to the cashier or other proper person.

In the employment of the book the waiter will first unfold the check 17 of the top leaf 15 and then refold it between the carbon-sheets 26 27, and thereupon he will turn one of the checks 29 over upon the top carbon-sheet 26 to the position shown in Fig. 1, whereupon he will write upon the check 29 the orders given by the guest, and this writing will be transferred through the medium of the carbon-sheets 26 27 to the checks 17 18. The waiter will also apply his number, the number of

the original check, and the number of the table in the spaces provided for that purpose at the outer edge of the check 17, and this writing of said numbers will be transferred by the carbon-sheet 27 to the spaces provided for the same at the outer edge of the check 18. Thereupon the waiter will first detach the check 17 along the perforated line 19 and then detach the check 18 along the perforated line 21 and deliver these two checks to the proper departments. If the waiter should have no further transactions with the guest, the check 29 written upon would then be turned in to the cashier; but if the guest should conclude to order something in addition the waiter would unfold the check 17 of the second leaf 15 and then refold it in between the two carbon-sheets 26 27, restoring the check 29 upon the carbon-sheet 26, and thereupon any additional articles desired would be written by the waiter upon the check 29 and the duplicates made as before. This system could be continued as long as might be desired every time the guest gives a further order, the same being written upon the original check 29 and transferred by the carbon-sheets 26 27 to duplicate checks 17 18, these being detached and forwarded to the proper departments. It will thus be seen that with one check 29 an unlimited number of the duplicate checks 17 18 may be issued, these checks 17 18 all having applied upon them the number of the original check with which they have been used, so that the auditor may be enabled to bring together the original check and all of the duplicate checks 17 18 utilized in connection with it. If after supplying the guest with a part of his order (designated on the exposed check 29 in Fig. 1) the waiter should be required to serve at another table, he would turn the said exposed check 29 upwardly below the elevated frame 34 to the position in which said check is illustrated in Fig. 2 and then turn the second one of the pad of checks 29 upon the pad 14, seeing that the upper check 17 of the top leaf 15 is placed between the carbon-sheets 26 27. The waiter would thereupon write upon this second check 29 in the same manner as he did upon the first check 29 and issue the duplicate checks 17 18. If the waiter then had to use the first check 29 again, he would turn the said second check 29 under the elevated frame 34 or throw it back upon the pad of checks 29 at his option and restore the first check 29 upon the pad 14 to receive any further writing required. If the waiter had not been required to again use the first check 29, but to serve a third guest, he would leave the first check 29 below the frame 34 and insert the second check 29 below said frame 34 and turn the third check 29 of the pad over upon the pad 14 and repeat for the third guest the operations above explained for the first and second guests served. It will thus be seen that the waiter holding the book may serve any

number of tables with the utmost convenience, issuing as many checks 17 18 for one original check as may be required.

What I claim as my invention, and desire to secure by Letters Patent, is—

1. A manifold sales-book comprising the pad 14 composed of leaves 15 secured together at one edge and each folded inwardly upon itself along the weakened line 19 to form checks 10 17, 18 which are provided with corresponding spaces along their outer edges, and the carbon-sheets 26, 27 of different widths and one upon the other and secured at the stub edge of and upon said pad, the sheet 26 being adapted to lie upon the checks 17 and to extend only 15 out to the spaces provided at the outer edge portion of said checks, and the sheet 27 being adapted to lie between said checks 17, 18 and to extend outwardly over the spaces at the 20 outer edge portion of said check 18, said leaves each having a weakened line 21 adjacent to its stub end and said checks being detachable along said weakened lines 19, 21, combined with a series of original checks for use 25 in connection with said pad and each of which is of suitable width to lie upon said carbon-sheet 26 when written upon without covering

the space at the outer edge portion of check 17; substantially as set forth.

2. A manifold sales-book comprising the pad 14 composed of leaves 15 secured together at one edge and each folded inwardly upon itself along the weakened line 19 to form checks 17, 18, and the carbon-sheets 26, 27, one upon the other and secured at the stub edge of and 35 upon said pad, one of said sheets being adapted to lie upon the check 17 and the other between the checks 17, 18, said leaves each having a weakened line 21 adjacent to its stub end and said checks being detachable along 40 said weakened lines 19, 21, combined with a series of original checks 29, means for loosely holding said checks 29 together at their upper ends adjacent to the upper end of said pad and permitting said checks 29, one at a time as 45 used, to be moved over upon said carbon-sheet 26; substantially as set forth.

Signed at New York, in the county of New York and State of New York, this 10th day of August, A. D. 1903.

LINWOOD G. WHITNEY.

Witnesses:

CHAS. C. GILL,
ARTHUR MARION.