

H. WISE.
VOUCHER.

(Application filed June 4, 1901.)

(No Model.)

Fig. 1.

f

9	Voucher No. \$..... <i>8</i>		
	JOHN DOE & CO.		
	To..... Dr		
	DATE PAID		
	DATE RECORDED		
	MANUFACT'G PLANT		
MATERIAL	<i>10</i>		<i>V</i>
SELLING EXP.			
EXECUTIVE EXP.			
SALES DEDUCTNS			
GENERAL EXP.			
STEAM			
LABOR			

Fig. 2.

<i>V</i>	MATERIAL
	SELLING EXP.
	EXECUTIVE EXP.
	SALES DEDUCTNS
	GENERAL EXP.

Fig. 3.

JOHN DOE & CO NEW YORK

To..... DR.

Received of JOHN DOE & CO Dollars *V*

\$..... in full payment of above acct

10

7 *5* *7'*

P *6*

Fig. 4.

15 *V'*

MATERIAL	SELLING EXP.	EXECUTIVE EXP.	SALES DEDUCTNS	GENERAL EXP.
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f'

Fig. 5.

10'' *V''*

MATERIAL	SELLING EXP.	EXECUTIVE EXP.	SALES DEDUCTNS	GENERAL EXP.
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f'' *p''* *16*

Witnesses
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Homer Wise
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UNITED STATES PATENT OFFICE.

HOMER WISE, OF FLUSHING, NEW YORK, ASSIGNOR TO UNION VOUCHER COMPANY, A CORPORATION OF NEW YORK.

VOUCHER.

SPECIFICATION forming part of Letters Patent No. 705,807, dated July 29, 1902.

Application filed June 4, 1901. Serial No. 63,147. (No model.)

To all whom it may concern:

Be it known that I, HOMER WISE, a citizen of the United States, and a resident of Flushing, in the county of Queens and State of New York, have invented certain new and useful Improvements in Vouchers, of which the following is a specification.

This invention relates to vouchers; and its main object is to provide a voucher embodying means for containing the usual bills or statements, account memoranda, and other papers relating to an account or accounts to which the voucher corresponds.

As is well known, the various bills, monthly statements, charge memoranda, &c., relating to a single account, even when the latter is a small one for which but few papers are required, are usually of varying sizes, both as to the length and as to the width thereof, and the printing on the bills or other memoranda of account sometimes runs the long way and sometimes the short way of the sheet, the result being that when a large number of these papers are assembled they form an irregular group the different elements of which have generally been formed into a regular group by pasting them on blank sheets of a uniform maximum size and afterward pinning or otherwise attaching these separate sheets to the voucher. This system of keeping the papers of one or more accounts together is inconvenient, increases the space occupied by the papers, and involves a great deal of extra labor in bringing all of the papers to a uniform size. My present invention is especially designed and intended to provide a means for overcoming these disadvantages and assembling the papers relating to one or more accounts without unnecessary work and without cumbering the file with extra papers, such as the uniform blank sheets to which these account-papers have ordinarily been attached. All of these results I accomplish by forming a voucher having a connected portion constituting a pocket in which all of the papers relating to the account may be kept in exactly the condition in which they are received, thus dispensing with the use of uniform blanks or backing-sheets and

the labor incident to the pasting of the papers thereto.

In the drawings accompanying this specification and forming part of the application, Figure 1 is a front view of an unfolded voucher embodying my present invention. Fig. 2 is a similar view illustrating the pocket or envelop portion of the voucher folded under the flap portion thereof. Fig. 3 is a rear view of the voucher shown in Fig. 1. Fig. 4 is a front view of a modified form of voucher embodying my invention. Fig. 5 is a similar view illustrating another modification.

Similar characters designate like parts in the different figures of the drawings.

I consider within the scope of my invention any voucher so formed as to constitute a combined voucher and pocket or envelop; but I prefer to make use of a voucher having a connected flap and pocket, the flap being preferably at one side and the pocket at the other side of a fold-line, the usual construction being that in which a flap and a pocket are connected along a substantially central fold-line.

In Figs. 1, 2, and 3, V illustrates one form of voucher embodying my invention. It consists of an approximately rectangular sheet *v*, constituting the voucher proper, and a connected portion *p* at one edge thereof and combined therewith in such a manner as to form a pocket 5, in which all of the various bills, memoranda, &c., relating to the account may be kept. This portion *p* may be shaped and connected to the sheet *v* in any desired manner to form the space 5; but I prefer to make a combined voucher and pocket from a single sheet of material, usually paper, having side and end tabs or flaps, such as 6, 7, and 7', folded over according to the usual mode of forming an envelop from an envelop-blank. The sheet *v* preferably constitutes the voucher proper and may have printed thereon the usual voucher formula or account-classifying headings, the printing beginning in this case on the front of that part 8 of the sheet which forms one side of the pocket and ending on the front of the part 9, forming in this case a flap which can be folded over the back por-

tion of the voucher along the fold-line 10, which, it will be seen, is in this case the central longitudinal line of the sheet *v*. Thus all of the items of expense noted on the various papers contained in the pocket 5 and relating to the account are in plain view on the outside of the envelop-voucher and can be readily referred to without removing the papers themselves from the envelop.

10 An important feature of my invention is the provision in connection with the voucher and its pocket of a receipt covering the account to which the papers of the voucher itself relate. This receipt is preferably dis-
15 posed at the opposite side of the sheet *v* from that which carries the voucher formula and will usually have the fold-line of the voucher at one edge thereof—in this case at the lower side of the receipt. A suitable form of re-
20 ceipt is shown herein and is indicated by *r*, it being in this case printed on one side of the flap *f* of the combined voucher and envelop. Hence my invention is a combined
25 voucher and receipt having a pocket or envelop the last of which serves to hold all of the papers of the account, the first to contain all of the individual items of the account, and the second to preserve as a part of the
30 final and permanent record of the account associated with all the papers relating thereto a receipt in full discharge of the balance due as disclosed by the voucher and the papers contained in the pocket 5.

In Fig. 4 I have illustrated a modification
35 of the invention in which the flap of my improved voucher is formed, as shown at *f'*, with corners somewhat rounded, and this voucher, which is designated by *V'*, may, if
40 desired, be made of very strong paper or paper and cloth to receive the many papers of a large account. This type of voucher forms a very strong filing-envelop, which may be filled with papers and afterward have the flap fastened to the body of the voucher in some
45 suitable manner, as by means of a tape or string 15, secured to the voucher at some suitable point and tied, as indicated at 15'.

The vouchers hereinbefore described open at the long sides thereof; but in many cases
50 it may be found preferable to make use of envelop vouchers or files which open at the end, as shown, for example, in Fig. 5, in which I have illustrated a voucher *V''*, the fold-line of which is shown at 10'' and is transverse to the long
55 side of the voucher. Here the connected portion *p''*, which is attached to the main sheet of the voucher and forms therewith a pocket, is shaped in a different manner from the corresponding portions of the vouchers shown
60 in Figs. 1 to 4, inclusive; but it coöperates with the voucher-sheet and with a receipt (not shown) in substantially the same way. Here the flap *f'''* need not extend the full length of the pocket of the voucher, but is
65 preferably considerably shorter and is narrowed at its end in such a manner as to per-

mit it to be passed through a slit 16 in the part *p''*, and thus close the file. The placing of the printed matter of the voucher formula is analogous in this modification to the posi- 70
tionings shown in the other views.

Whatever may be the form of my improved voucher, it constitutes in all cases a receptacle in which all of the papers may be kept, and as the vouchers when folded and filled 75
with papers will all be of uniform size it will be evident that they can be filed away in the ordinary manner in filing-cabinets for reference, the uniform manner in which they are backed with the voucher formula facilitating 80
this.

I am aware that envelopes and files of various shapes and sizes have printed thereon various formulæ for many purposes and that some of these when so printed form combina- 85
tion articles of each of which a pocket is an important element; but I am not aware that any of the articles so formed is intended for or is capable of use as a voucher, and my invention is limited strictly to the one specific 90
article known as a "voucher" and used especially by bookkeepers as a means for classifying under the appropriate headings the various accounts to which the expenses and other disbursements of a business-house are 95
properly chargeable, the essential difference between my envelop-voucher and vouchers of the ordinary type being that the envelop-voucher is especially adapted for holding the bills containing the items making up the totals 100
of the account or accounts indicated on the voucher to which such items are chargeable.

What I claim is—

1. An envelop-voucher adapted to contain a plurality of bills or statements of account, 105
and comprising two parts one of which is a voucher proper having a column of account-classifying headings indicating expense items of different natures to which headings the items of said bills or statements are charge- 110
able, and the other of which is a connected portion forming with said voucher an envelop or pocket.

2. The combination with a combined voucher and receipt the voucher portion of 115
which has a column of account-classifying headings indicating expense items of different natures, of a connected portion forming therewith an envelop or pocket, said connected elements constituting an envelop- 120
voucher.

3. The combination with a combined voucher and receipt having a fold-line at one edge of the receipt and the voucher portion of which has a column of account-classifying 125
headings indicating expense items of different natures, of a connected portion at the other side of said fold-line and forming with the combined voucher and receipt an envelop or pocket, said connected elements constitut- 130
ing an envelop-voucher.

4. The combination with a combined

5 voucher and receipt having the voucher and the receipt at opposite sides thereof and also having a fold-line at one edge of the receipt, said voucher portion having a column of account-classifying headings indicating expense items of different natures, of a connected portion located at the other side of said fold-line and forming with the combined voucher and receipt an envelop or pocket,

said connected elements constituting an envelop-voucher.

Signed at New York, in the county of New York and State of New York, this 30th day of April, A. D. 1901.

HOMER WISE.

Witnesses:

ALBERT H. WALKER,
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