

(No Model.)

D. W. CLEGG.

COMBINATION LETTER SHEET AND ENVELOPE.

No. 308,554.

Patented Nov. 25, 1884.

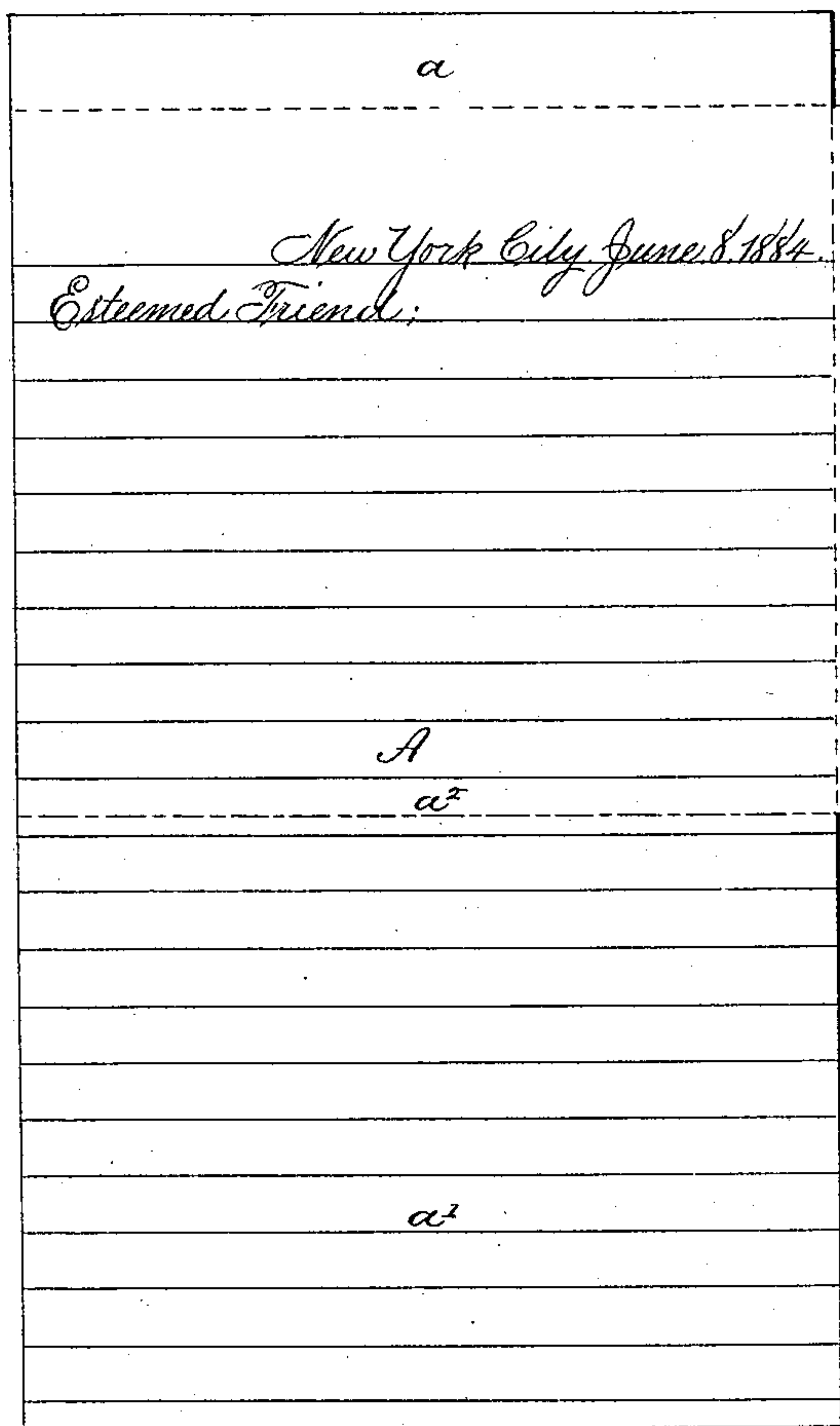


Fig. 1.

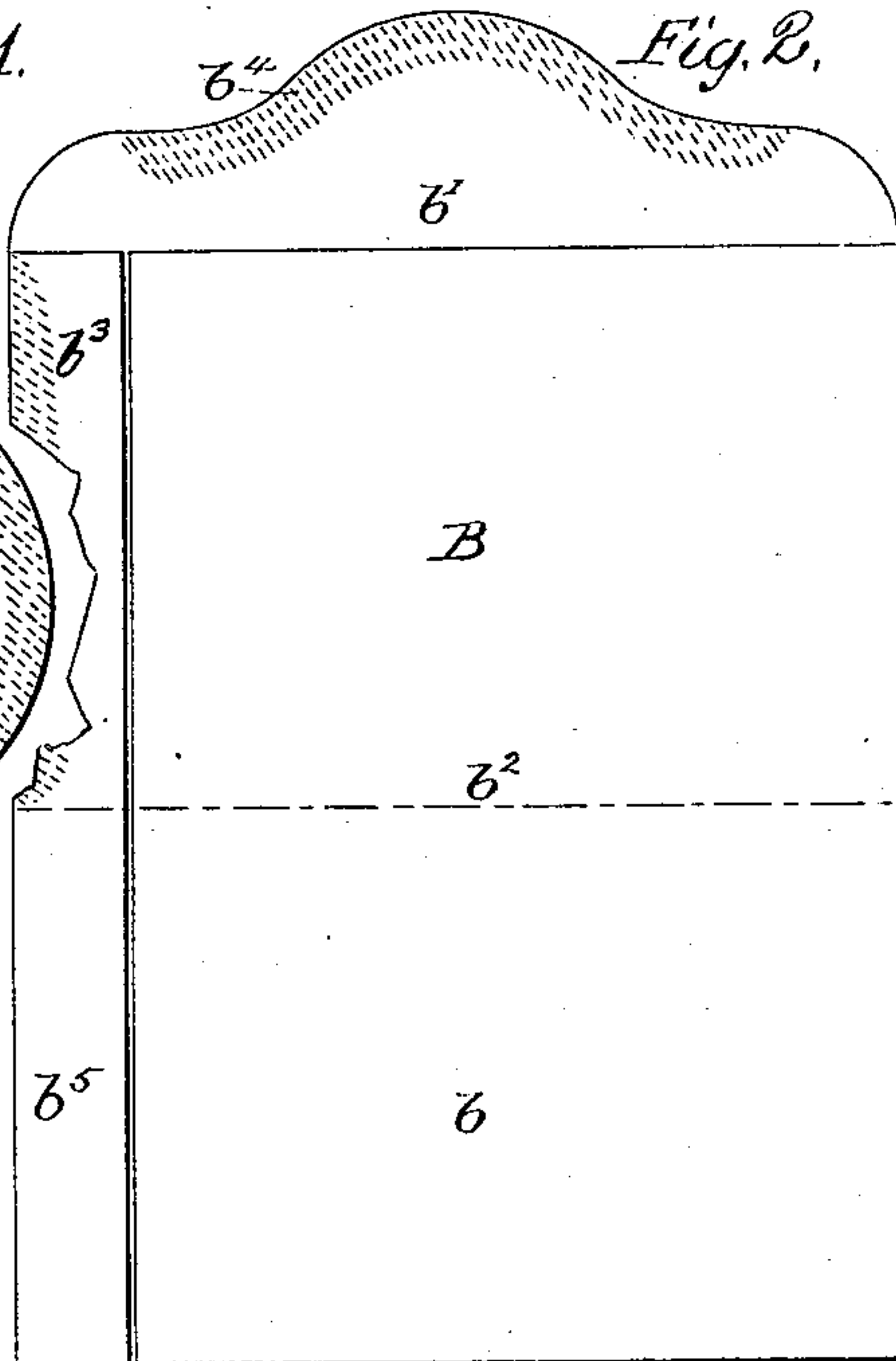


Fig. 2.

Fig. 4.

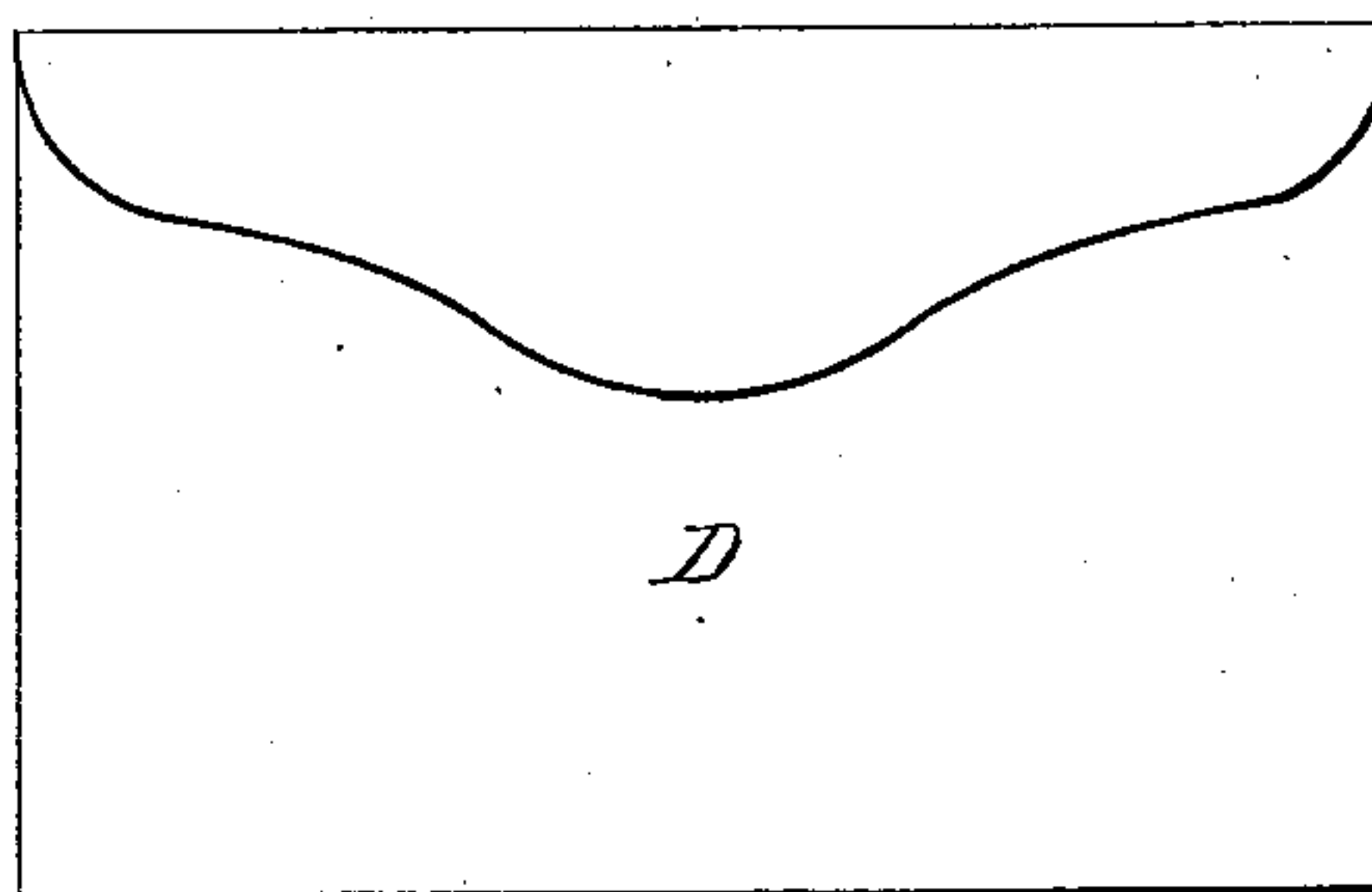


Fig. 3.

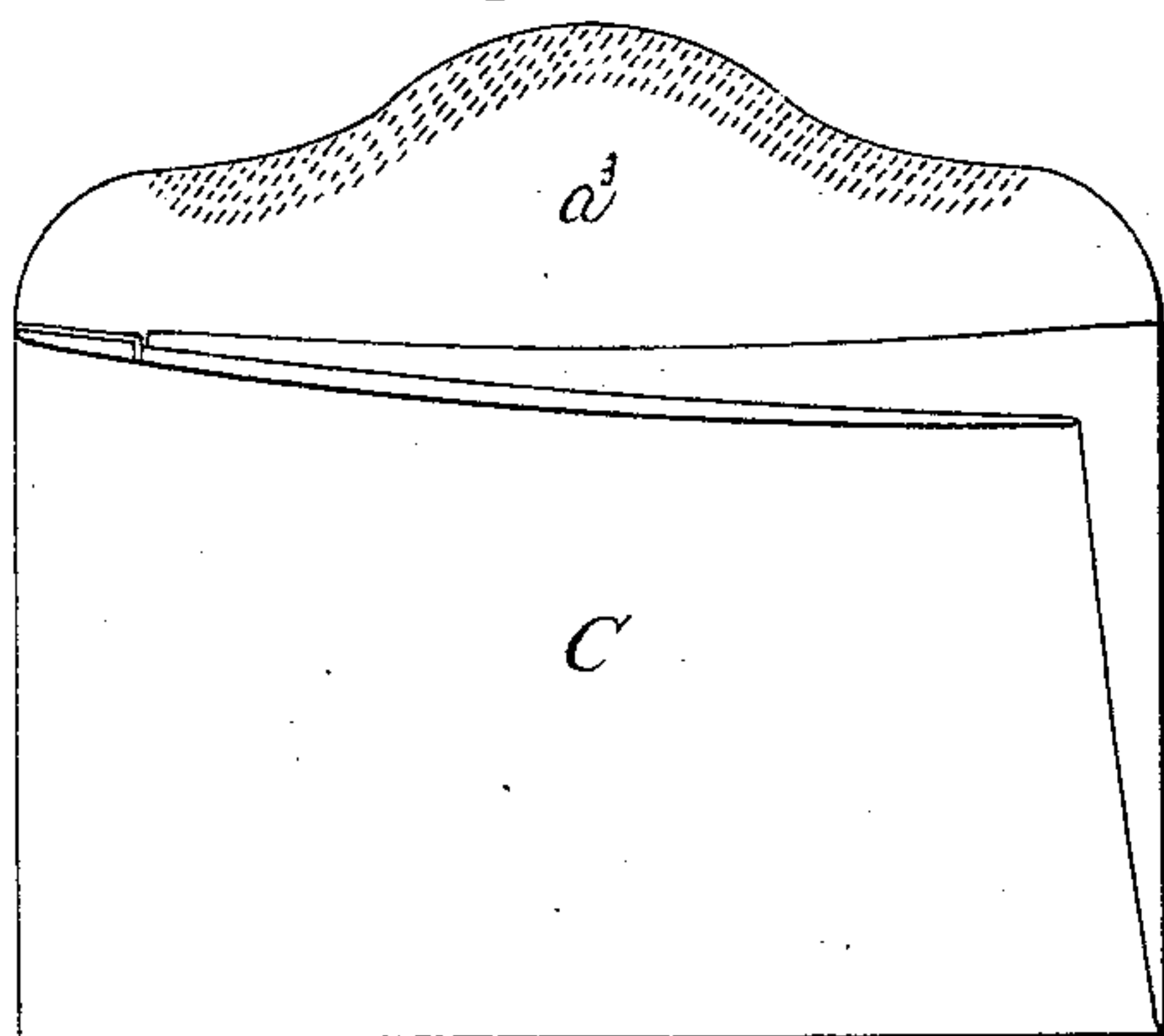


Fig. 5.

If not delivered within 10 days return to	Care of, or P.O. Box No. _____	Stamp
	<i>H</i>	
	Name _____	
	Place _____	
	County _____	
	State of _____	

Witnesses:

*W. P. Jones*  
*Waldo Hutchins*

Inventor:

*Daniel Webster Clegg*

# UNITED STATES PATENT OFFICE.

DANIEL WEBSTER CLEGG, OF PLEASANTVILLE, NEW YORK.

## COMBINATION LETTER SHEET AND ENVELOPE.

SPECIFICATION forming part of Letters Patent No. 308,554, dated November 25, 1884.

Application filed June 27, 1884. (No model.)

*To all whom it may concern:*

Be it known that I, DANIEL WEBSTER CLEGG, a citizen of the United States of America, residing at Pleasantville, in the county of Westchester and State of New York, have invented certain new and useful Improvements in Combination Letter Sheet and Envelope; and I do declare the following to be a full, clear, and exact description of the invention, such as will enable others skilled in the art to which it appertains to make and use the same, reference being had to the accompanying drawings, and to the letters and figures of reference marked thereon, which form a part of this specification.

The object of this invention is to develop for business correspondence an improved combined letter sheet and envelope. The envelope can be opened readily with the finger, pencil, or pen-holder from its "open end" without endangering its contents. The old shape and size of envelopes are retained, yet it can be made to any desired width and length. There is but one uniform even thickness to the letter, and but one fold only is required for its use. When the letter is folded and sealed at the marginal end only, we have two distinct pocket-book-form pockets for the inclosing of other mailable matter.

The said combination letter-envelope being reversible, either side of the sheet can be used, the gumming to be correspondingly done on the opposite sides of the marginal flap and the sealing-flap.

The following description will enable those skilled in the art to make and use my invention or device, reference being had to the accompanying drawings, in which—

Figure 1 represents an open note or letter sheet envelope made in accordance with my invention, being open and ready for use as in viewing it; Fig. 2, a view showing the sheet folded as when in merchantable condition, ready to be opened for use, as shown at Fig. 1, as by turning down fold 13, and, if desired, turning up fold  $b^5$ ; Fig. 3, a view of the letter as folded and ready to be used as an envelope for inclosing other mailable matter; Fig. 4, a view of the back of the complete combination letter-envelope; Fig. 5, a view of the face or front side of the completed combination letter-envelope, showing the printed instructions thereon.

A of Fig. 1 is a view of the writing-surface ready for use.

$a$  shows the marginal flap to fold downward on the dotted (perforated or indented) lines.

$a'$  shows the lower part of the sheet, to be folded at  $a^2$ , and when folded will show as at letter B of Fig. 2.

$a^3$  is the final inclosing-flap.

B shows the part  $a'$  folded upon the body of the sheet. The lower part,  $b$ , is then to be folded to  $b'$  on the line  $b^2$ , which is the only fold to be made to prepare the sheet for sealing by the inclosing-flap.

C, Fig. 3, shows the completed letter sealed, and the one fold only made, as at  $b^2$  of Fig. 2, with envelope-flap open, which, when lapped and sealed, completes the envelope for mailing.

D shows the back of the complete envelope-letter at Fig. 4.

E, Fig. 5, shows the face or front view of the completed envelope-letter with all guiding instructions, to preserve symmetrical appearance and for convenience to the postmasters.

$b^3$  and  $b^4$  show the gummed parts as shown at Fig. 2.

In Fig. 2,  $b^5$  represents the marginal flap  $a$  in Fig. 1 as turned down.

What I claim, and desire to secure by Letters Patent, is—

1. The combined letter sheet and envelope, consisting of a sheet of paper folded in legal-paper form, and provided on one edge with a sealing-flap and on the edge adjacent thereto with a marginal flap not overlapping the folded section of the sheet, the two sections of the said marginal flap adapted, substantially as described, to be sealed together so as to close the end of the folded sheet, substantially as described.

2. The combined letter sheet and envelope, consisting of a sheet of paper folded near its center, and having on one edge a sealing-flap gummed on its upper side, and on the edge adjacent thereto a marginal fold not overlapping the folded section of the sheet, and gummed on its under side, so that the two parts of said fold may be sealed together, substantially as described.

Witnesses: D. WEBSTER CLEGG.

JNO. P. JONES,

WALDO HUTCHINS.